Welcome to the Finance and Administration Update Meeting for March

The meeting will begin at 10:30 AM
Zoom Only
Finance and Administration Update Meeting

- Time: last working Friday of every month at 10:30 AM
- Delivery method: view/listen only on Zoom
- Slides and other resources will be available after the meeting at:
  - Finance and Administration Updates Google Drive
  - Controller’s Office website: https://controller.appstate.edu/
- Contacts: Yifan Zhou (zhouya@appstate.edu), McKenzie Harris (Google Group and Google Drive) (harrismk@appstate.edu)
Meeting Agenda

- Controller’s Office Updates - Elaine Berry
- Budget Recon Dashboards Follow Up - Kevin Patterson
- Preparing for Banner Fixed Assets - Roger Brandon
- New User Experience in Yo-mart - Anna Bajka
- GASB 96 (SBITA) - FY 2023 - Roger Brandon
- GASB 96 Survey - Roger Brandon
Controller’s Office Updates and Reminders

Special Funds Accounting:
- Please make sure to include in your YoMart purchases for Amazon purchases the business purpose of the purchase, this will help to prevent delays in approving requests.

- Fall 2020 Effort Reports for Contracts and Grants Awarded to the University were sent out last week. Effort Reports are due back by April 30, 2021.
  - You must be signed in through Pulse Secure and the Single Sign on, in order to enter your effort.
Controller’s Office Updates and Reminders Cont.

- Accounting Manual and Policy Updates
Budget Reconciliation Dashboard

- Budget Office’s Memos now match Campus Budgets 0041 - Overbudget Notice
  - 614000 -> 614599
  - 612300, 614650, 614660, 614670, 614680, 614690, 614700, 615310, 615320
  - 719000 -> 770000
  - 785000 -> 789999
- Note that 0020, 0030, and 0031 have a slightly different ranges; displayed in the header of their output - there will be more tweaks soon.
Preparing for Banner
Fixed Assets

Roger Brandon

Assistant Controller
Financial Reporting &
Reconciliations

brandonra@appstate.edu
Preparing for Banner Fixed Assets

● Our team

● Jeff Clark - Debt and Financial Reporting Accountant

● Lisa Moore - Capital Improvements Accountant

● Deborah Wood - Capital Assets & Reconciliations Technician
Preparing for Banner Fixed Assets

- What we do
  - Financial Reporting
  - Fixed Assets
  - Capital Improvements
  - Long Term Debt
  - Bank Reconciliations
  - Compensated Absences
  - Pensions & OPEB accounting
  - Internal Controls Assessment
  - Escheat Checks
  - Leases & Software Subscriptions
Preparing for Banner Fixed Assets

● **Reason for today’s presentation**

● Changing system for tracking fixed asset information
  ○ Current system & new system
  ○ Why the change?
    ■ Availability of Banner Fixed Assets Module (no additional cost)
    ■ Banner has security in place
    ■ Frequency and reliability of backups
    ■ System stability (support & upgrades)
  ○ Obstacles
  ○ Timeline
Preparing for Banner Fixed Assets

- **Topics**
  - What is a fixed (or capital) asset?
  - Accounting for fixed assets
  - Entering requisitions that include fixed assets
  - Training materials
Preparing for Banner Fixed Assets

- What is a fixed (or capital) asset?
  - Definition
    - PP&E, Intangibles
    - >$5K, >$100K
  - Annual inventory
  - Financial reporting
## Appalachian State University
### Statement of Net Position
#### June 30, 2020

<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Current Assets:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cash and Cash Equivalents</td>
<td>$107,278,998</td>
</tr>
<tr>
<td></td>
<td>Restricted Cash and Cash Equivalents</td>
<td>42,098,787</td>
</tr>
<tr>
<td></td>
<td>Receivables, Net (Note 5)</td>
<td>14,640,257</td>
</tr>
<tr>
<td></td>
<td>Inventories</td>
<td>12,723,282</td>
</tr>
<tr>
<td></td>
<td>Notes Receivable, Net (Note 5)</td>
<td>663,064</td>
</tr>
<tr>
<td></td>
<td>Other Assets</td>
<td>2,007,137</td>
</tr>
<tr>
<td></td>
<td><strong>Total Current Assets</strong></td>
<td>$179,419,525</td>
</tr>
<tr>
<td></td>
<td><strong>Noncurrent Assets:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Restricted Cash and Cash Equivalents</td>
<td>57,038,370</td>
</tr>
<tr>
<td></td>
<td>Receivables, Net (Note 5)</td>
<td>18,221,693</td>
</tr>
<tr>
<td></td>
<td>Endowment Investments</td>
<td>112,364,640</td>
</tr>
<tr>
<td></td>
<td>Restricted Investments</td>
<td>12,992,934</td>
</tr>
<tr>
<td></td>
<td>Other Investments</td>
<td>7,578,349</td>
</tr>
<tr>
<td></td>
<td>Notes Receivable, Net (Note 5)</td>
<td>1,488,508</td>
</tr>
<tr>
<td></td>
<td>Beneficial Interest in Assets Held by Others</td>
<td>1,620,928</td>
</tr>
<tr>
<td></td>
<td>Net Other Postemployment Benefits Asset</td>
<td>463,215</td>
</tr>
<tr>
<td></td>
<td>Other Noncurrent Assets</td>
<td>605,354</td>
</tr>
<tr>
<td></td>
<td>Capital Assets - Nondepreciable (Note 6)</td>
<td>109,548,774</td>
</tr>
<tr>
<td></td>
<td>Capital Assets - Depreciable, Net (Note 6)</td>
<td>506,005,985</td>
</tr>
<tr>
<td></td>
<td><strong>Total Noncurrent Assets</strong></td>
<td>$885,928,750</td>
</tr>
<tr>
<td></td>
<td><strong>Total Assets</strong></td>
<td>$1,065,348,275</td>
</tr>
</tbody>
</table>
A summary of changes in the capital assets for the year ended June 30, 2020, is presented as follows:

<table>
<thead>
<tr>
<th>Capital Assets, Nondepreciable:</th>
<th>Balance</th>
<th>Increases</th>
<th>Decreases</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>July 1, 2019 (as Restated)</td>
<td></td>
<td></td>
<td>June 30, 2020</td>
</tr>
<tr>
<td>Land</td>
<td>$61,541,743</td>
<td>$322,400</td>
<td>$206,361</td>
<td>$61,335,382</td>
</tr>
<tr>
<td>Art, Literature, and Artifacts</td>
<td>3,688,059</td>
<td></td>
<td></td>
<td>4,010,459</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>15,994,060</td>
<td>39,931,124</td>
<td>11,722,251</td>
<td>44,202,933</td>
</tr>
<tr>
<td><strong>Total Capital Assets, Nondepreciable</strong></td>
<td><strong>81,223,862</strong></td>
<td><strong>40,253,524</strong></td>
<td><strong>11,928,512</strong></td>
<td><strong>109,548,774</strong></td>
</tr>
<tr>
<td>Capital Assets, Depreciable:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>746,481,809</td>
<td>6,318,250</td>
<td>610,296</td>
<td>752,189,763</td>
</tr>
<tr>
<td>Machinery and Equipment</td>
<td>58,903,404</td>
<td>2,036,711</td>
<td>2,463,864</td>
<td>58,476,451</td>
</tr>
<tr>
<td>General Infrastructure</td>
<td>81,920,567</td>
<td>5,669,250</td>
<td>303,877</td>
<td>87,239,960</td>
</tr>
<tr>
<td>Computer Software</td>
<td>918,617</td>
<td>100,522</td>
<td></td>
<td>1,019,139</td>
</tr>
<tr>
<td><strong>Total Capital Assets, Depreciable</strong></td>
<td><strong>888,232,417</strong></td>
<td><strong>14,124,733</strong></td>
<td><strong>3,377,837</strong></td>
<td><strong>898,979,313</strong></td>
</tr>
<tr>
<td>Less Accumulated Depreciation/Amortization for:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>246,866,187</td>
<td>16,596,199</td>
<td>2,202</td>
<td>263,460,183</td>
</tr>
<tr>
<td>Machinery and Equipment</td>
<td>33,047,536</td>
<td>2,680,706</td>
<td>2,227,327</td>
<td>33,500,915</td>
</tr>
<tr>
<td>General Infrastructure</td>
<td>33,197,794</td>
<td>2,488,066</td>
<td>65,892</td>
<td>35,619,968</td>
</tr>
<tr>
<td>Computer Software</td>
<td>336,421</td>
<td>55,841</td>
<td></td>
<td>392,262</td>
</tr>
<tr>
<td><strong>Total Accumulated Depreciation/Amortization</strong></td>
<td><strong>313,447,938</strong></td>
<td><strong>21,820,811</strong></td>
<td><strong>2,295,421</strong></td>
<td><strong>332,973,328</strong></td>
</tr>
<tr>
<td><strong>Total Capital Assets, Depreciable, Net</strong></td>
<td><strong>574,784,479</strong></td>
<td><strong>(7,696,078)</strong></td>
<td><strong>1,082,415</strong></td>
<td><strong>566,005,985</strong></td>
</tr>
<tr>
<td><strong>Capital Assets, Net</strong></td>
<td><strong>$656,008,341</strong></td>
<td><strong>$32,557,446</strong></td>
<td><strong>$13,011,028</strong></td>
<td><strong>$675,556,759</strong></td>
</tr>
</tbody>
</table>
Preparing for Banner Fixed Assets

- **Fixed assets accounting**
  - How requisitions in Yo-mart impact fixed assets accounting
    - Based on 75XX5X account and dollar amount >$5K
  - What happens if requisitions are not coded correctly?
    - Catch in approval process?
    - Exception reports, additional research, journal entries (additional work for all)
    - Asset not recorded (worst case)
      - Item not tracked on inventory
      - Not included in financial statements or included but shouldn’t be
      - Audit risk
## Preparing for Banner Fixed Assets

### Fixed assets accounting (equipment accounts)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>751050</td>
<td>Off Equipment-FAS</td>
</tr>
<tr>
<td>751150</td>
<td>Off furniture-FAS</td>
</tr>
<tr>
<td>751350</td>
<td>Voice Comm Equipment FAS</td>
</tr>
<tr>
<td>752150</td>
<td>Nonwan EDP Equip FAS</td>
</tr>
<tr>
<td>752450</td>
<td>Wan EDP Equip FAS</td>
</tr>
<tr>
<td>753150</td>
<td>Educ Furniture-FAS</td>
</tr>
<tr>
<td>753250</td>
<td>Ed Eq-Sci/Med-FAS</td>
</tr>
<tr>
<td>753350</td>
<td>Educ Eq- Engineer-FAS</td>
</tr>
<tr>
<td>753950</td>
<td>Educ Eq- Other-FAS</td>
</tr>
<tr>
<td>754150</td>
<td>Auto/Truck/Bus-FAS</td>
</tr>
<tr>
<td>754555</td>
<td>Servers FAS</td>
</tr>
<tr>
<td>754555</td>
<td>IT Security Equip FAS</td>
</tr>
<tr>
<td>754950</td>
<td>Mtr Vehicles-Other FAS</td>
</tr>
<tr>
<td>755150</td>
<td>Construction Equip-FAS</td>
</tr>
<tr>
<td>755250</td>
<td>Maintenance Equipment FAS</td>
</tr>
<tr>
<td>755450</td>
<td>Other Equip- Athletic-FAS</td>
</tr>
<tr>
<td>755550</td>
<td>Oth Equip- Agricultural-FAS</td>
</tr>
<tr>
<td>755650</td>
<td>Oth Equip- Dietary-FAS</td>
</tr>
<tr>
<td>755750</td>
<td>Video Transmission Equip FAS</td>
</tr>
<tr>
<td>755950</td>
<td>Other Equipment-FAS</td>
</tr>
<tr>
<td>755951</td>
<td>Other Equipment-FAS FEMA</td>
</tr>
<tr>
<td>755952</td>
<td>Other Equipment-FAS ST EMRG</td>
</tr>
</tbody>
</table>
Preparing for Banner Fixed Assets

- **Current process of identifying assets to capitalize**
  - Based on account codes of payments (from invoice documents)
  - PO report in Yomart to identify assets and issue tag
  - Webfocus transaction report to record once paid (example to follow)
  - Asset information entered into a database
    - Use information from PO
    - Additional information obtained when tagging
  - Cost and depreciation kept in database
  - Journal entries recorded to Banner
  - Database balanced to Banner
# Preparing for Banner Fixed Assets

## Appalachian State University
Fixed Assets Transactions
09/01/2020 to 09/30/2020  8,573.33

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check/Doc</th>
<th>Invoice/Reference</th>
<th>Date</th>
<th>PO</th>
<th>Type</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>755650-Oth Equip- Dietary-FAS</td>
<td>US Foods Inc</td>
<td>50246166</td>
<td>E1077237</td>
<td>09/03/2020</td>
<td>P0036742</td>
<td>DNEI</td>
<td>8,573.33</td>
</tr>
<tr>
<td><strong>Total 755650-Oth Equip- Dietary-FAS</strong></td>
<td>8,573.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>755950-Other Equipment-FAS</td>
<td>Marshall Productions, Inc.</td>
<td>50264391</td>
<td>E1067669</td>
<td>09/17/2020</td>
<td>P0037237</td>
<td>DNEI</td>
<td>13,969.00</td>
</tr>
<tr>
<td>227407-SkyLine/SkyBest Edu Partnership</td>
<td>Welch-Fulk Enterprises Inc</td>
<td>50264591</td>
<td>E1078430</td>
<td>09/24/2020</td>
<td>.</td>
<td>DNNI</td>
<td>0,761.70</td>
</tr>
<tr>
<td>227856-Fnd.Museum</td>
<td>Becker Complete Compactor Inc</td>
<td>50264617</td>
<td>E1076276</td>
<td>09/03/2020</td>
<td>P0036535</td>
<td>DNEI</td>
<td>37,741.88</td>
</tr>
<tr>
<td><strong>Total 755950-Other Equipment-FAS</strong></td>
<td>61,492.58</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>755952-Other Equipment-FAS ST EMRG</td>
<td>Amazon.com, LLC</td>
<td>I0264537</td>
<td>E1075918</td>
<td>09/09/2020</td>
<td>P0037029</td>
<td>DNEI</td>
<td>33.70</td>
</tr>
<tr>
<td>106610-Library</td>
<td>Amazon.com, LLC</td>
<td>I075997</td>
<td>E1075997</td>
<td>09/09/2020</td>
<td>P0037029</td>
<td>DNEI</td>
<td>3,122.51</td>
</tr>
<tr>
<td>332540-Residence Halls</td>
<td>TXN00504256BRAME SPECBRAME SPECIALT</td>
<td>PC000197</td>
<td>.</td>
<td>09/30/2020</td>
<td>.</td>
<td>FUP</td>
<td>3,999.00</td>
</tr>
<tr>
<td>333555-LTS Classroom Technology-Ed &amp; Tech</td>
<td>New Revolution Tools LLC</td>
<td>50246150</td>
<td>E1077103</td>
<td>09/03/2020</td>
<td>P0036668</td>
<td>DNEI</td>
<td>43,836.00</td>
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<td><strong>Total 755952-Other Equipment-FAS ST EMRG</strong></td>
<td>50,793.21</td>
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<tr>
<td>757100-Land Acquisition Cst</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>337310-Supplemental Textbooks</td>
<td></td>
<td>AT000469</td>
<td>.</td>
<td>09/11/2020</td>
<td>.</td>
<td>FUP</td>
<td>CORRECT DATA ENTRY-LAND AQU</td>
</tr>
<tr>
<td><strong>Total 757100-Land Acquisition Cst</strong></td>
<td>203.88</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Preparing for Banner Fixed Assets

- What will be different with Banner Fixed Assets?
  - Banner pulls asset information directly from the PO line item
  - Fixed asset line(s) accounting coding indicates the asset to capitalize

- What can go wrong?
  - Banner won’t recognize asset
  - PO information will not pull into asset info (PO, Vendor, description, etc.)
  - Will require investigation and then manual entry into Banner
Preparing for Banner Fixed Assets

- Separate line for fixed assets purchases
  - Don’t include equipment <$5K on same line or account as fixed asset
  - Exclude software, services (other than install), supplies, maintenance & warranties
  - Do include shipping & Installation (same line or at least same fund & account)
  - Provide a good description to use as the asset name (for inventory purposes)
  - Assign accounting directly to line (example to follow)
  - Avoid splitting accounting at the header (example to follow)
Example of splitting accounting at header:

You are reviewing a requisition that has been resubmitted.

### General
- **Status**: Pending (Org Approval Tier 2)
- **Submitted**: 11/18/2020 2:42 PM
- **Cart Name**: 2020 11:16 clawson01

### Shipping
- **Ship To**: Contact Name: Shell Clawson
  - Phone: +1 828-262-7536
  - Email: clawsonshell@appstate.edu
  - ASU Biology Department
  - 572 Rivers St
  - Rankin 520
  - Boone, NC 28608
  - United States
- **Delivery Options**: Expedite
- **Ship Via**: Best Carrier - Best Way
- **Requested Delivery Date**: no value

### Billing
- **Bill To**:
  - asu-invoices@appstate.edu (preferred)
  - Controller's Office
  - Appalachian State University
  - PO Box 3125
  - Boone, NC 28608-2125
  - United States
- **Billing Options**: Accounting Date
  - no value

### Internal Notes and Attachments
- **Internal Note**: no note
- **Internal Attachments**
  - BIO RAD Emails 2.pdf
  - BIO RAD Emails.pdf
  - BIO-RAD Quote.pdf
  - AppState COVID RF...

### Supplier / Line Item Details
- **Supplier**: Bio-Rad Laboratories, Incorporated
  - PO Purchase Order 4
  - Life Science Group, 2000 Alfred Nobel Dr, Hercules, CA 94547-1804 USA
- **Product Description**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Catalog No</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fixed Assets</td>
<td>QQ42308-CPQ20</td>
<td>82,505.00</td>
<td>1 EA</td>
<td>82,505.00 USD</td>
</tr>
</tbody>
</table>

### Account Information
- **Fund**: 557596
- **Organization**: AppState Waste Water Testing
- **Account**: 250100
- **Activity**: 753250
- **Amount of Price**: 82,505.00 USD

### Notes
- The requisition has been reviewed and resubmitted with updates to the shipping and billing information.
- The internal notes and attachments have been added for reference.
- The supplier information is for Bio-Rad Laboratories, Incorporated, with specific details such as PO purchase orders and product codes.

---

**Footer**
- College or Department Name or Presentation Title
Example of corrected accounting:

### General
- **Status**: Pending
- **AP Review**: No

### Shipping
- **Ship To**:
  - Contact Name: Sheri Clawson
  - Phone: +1 838-262-7536
  - Email: clawson@AppState.edu
  - ASU Biology Department
  - 572 River St
  - Rankin 520B
  - Boone, NC 28608
  - United States

### Billing
- **Bill To**:
  - asu-invoices@appstate.edu (preferred)
  - Controller's Office
  - Appalachian State University
  - PO Box 30125
  - Boone, NC 28608-30125
  - United States

### Delivery Options
- **Expedite**: Yes
- **Ship Via**: Best Carrier: Best Way
- **Requested Delivery Date**: No value

### Buyer Information
- **Buyer**: No value
- **Email**: No value
- **Phone**: No value

### Product Description
- **Catalog No**: Q042308-C0200
- **Size / Packaging**: EA
- **Unit Price**: 82,505.00
- **Quantity**: 1 EA
- **Ext. Price**: 82,505.00 USD

### Accounting Codes
- **Accounting Codes Values vary by line.**
How to assign accounting at the line (will change):

<table>
<thead>
<tr>
<th>Fund</th>
<th>Organization</th>
<th>Account</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>ES7596</td>
<td>EPA</td>
<td>753250</td>
<td>no value</td>
</tr>
<tr>
<td>AppState Water Testing</td>
<td>Biology</td>
<td>Ed Eq-Sci/MD-CLAS</td>
<td></td>
</tr>
</tbody>
</table>

Accounting Codes Values vary by line.
Preparing for Banner Fixed Assets

- **Quantity of items purchased**
  - Avoid “1 LOT” of items if fixed assets are included
    - Example: “1” item with description “Various Networking Equipment”
    - Use 1 “EA” as the unit of measure
  - Avoid “1” item for multiple fixed assets items
    - Example: “1 EA” with description “3 John Deere Tractors”
    - Banner would create only 1 asset for the cost of the 3 items
### Example of correct requisition:

[Summary - Requisition 129740873](#)  
1/28/2021

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Manufacturer</th>
<th>Model</th>
<th>Commodity Code</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Avid Nexis Pro 40TB</td>
<td>Avid</td>
<td>9935-71997-02</td>
<td>4321501</td>
<td>10,495.00</td>
<td>2 EA</td>
<td>20,990.00 USD</td>
</tr>
<tr>
<td>2</td>
<td>Dell Networking: 10GigE</td>
<td>Dell</td>
<td>7070-30583-00</td>
<td>4321501</td>
<td>650.00</td>
<td>4 EA</td>
<td>2,600.00 USD</td>
</tr>
<tr>
<td>3</td>
<td>Dell N3048ET-ON</td>
<td>Dell</td>
<td>7080-35028-05</td>
<td>4321501</td>
<td>6,500.00</td>
<td>1 EA</td>
<td>6,500.00 USD</td>
</tr>
<tr>
<td>4</td>
<td>Professional services, etc.</td>
<td></td>
<td></td>
<td>4321501</td>
<td>500.00</td>
<td>1 EA</td>
<td>500.00 USD</td>
</tr>
<tr>
<td>5</td>
<td>Professional services</td>
<td></td>
<td></td>
<td>4321501</td>
<td>500.00</td>
<td>2 EA</td>
<td>1,000.00 USD</td>
</tr>
</tbody>
</table>

**Accounting Codes:**
- Manufacturer Name: Avid
- Manufacturer Part Number: 9935-71997-02
- Commodity Code: 4321501
- Internal Note: no note
- Internal Attachments: no note
- External Note: no note
- Attachments for supplier: no note

**Suppliers:**
- Marshall Productions, Inc.
Preparing for Banner Fixed Assets

- Resource materials
  - [www.fixedassets.appstate.edu](http://www.fixedassets.appstate.edu)
  - Video under Training Tab
Questions?

Contact:
Roger Brandon
Assistant Controller - Financial Reporting & Reconciliations
brandonra@appstate.edu
UI/UX Changes in YoMart

Big UI/UX changes coming to YoMart

- When is this happening?
  - You can already view this change by using the toggle in the bottom right of certain modules in YoMart
  - It will officially be live (no going back) on April 12, 2021

- What modules will be affected?
  - Only the eProcurement and Invoicing modules will be affected
    - shopping, assigning carts, requisitions, receipts, POs and invoices
● What is GASB 96 (SBITA)?
  ○ Subscription-based Information Technology Arrangements
  ○ Multi-year software agreements
  ○ Requirements for compliance

● Initial data collection survey
  ○ Why do we need this information?
  ○ [Survey link](#) (in agenda)
Questions?
Thank You for Attending
We hope to see you at the next meeting in April!