Data Classification Examples

This document shows current examples of University data at varying classification levels of sensitivity. Note this is not a comprehensive list of all University Data.

The following are current examples of data at the <u>High Security</u> level:

1. Social Security Numbers (SSNs)
2. Employer Tax Identification Numbers (e.g., partners)
3. Drivers License Number
4. State Identification Card
5. Passport Numbers
6. Checking or Savings account numbers
7. Credit or Debit Card Numbers
8. Personal Identification (PIN) Code
9. Electronic Identification Numbers
10. Passwords
11. Biometric Data
12. Parent's Legal Surnames Prior to Marriage
13. Most Student Records
14. Most personnel file information
15. Privately-owned Trade Secrets
16. Critical University application files (e.g. Financial System application files)
17. Private Contributor Records
18. Pre-patent Research Data
19. Medical records (PHI)
20. Disability records
21. Data Protected by Non-disclosure Agreements
22. Police Records

The following are current examples of data at the <u>Moderate Security</u> level:

1. Official meeting minutes before approved
2. Drafts of official documents

The following are examples of data at the <u>Normal Security</u> level:

1. Employee "directory data", including name, title, current position, work phone number, currently assigned office or station
2. Student "directory data" such as name, campus phone, campus address, email address (if not block via student request)
3. Published materials (e.g., alumni magazines, University website content).